

Executive Officer for IMBER (Integrated Marine Biogeochemistry and Ecosystem Research) international project.

IMBER is an international research project focussed on marine biogeochemical and ecosystem research (www.imber.info).

IMBER is seeking to appoint an Executive Officer to lead the International Project Office (IPO) at the Institut Universitaire Européen de la Mer, Brest, France.

IUEM is a joint institute between CNRS and the University of Brest. The Executive Officer will be assisted by a Deputy Executive Officer and an Administrative Assistant. The tasks of the Executive Officer and IPO staff include assisting the SSC in implementing the IMBER Science Plan and Implementation Strategy, organising and servicing meetings of the SSC, working groups and task teams, liaising with the sponsors (IGBP and SCOR) and other relevant organisations, seeking and managing project finances, representing the project at international meetings, maintaining the project website and interacting with IMBER national committees and groups, as well as other international projects. For this senior post we seek a candidate with a strong track record in scientific coordination, as well as familiarity, and preferably some experience, in the IMBER research area. Experience of coordination of international science projects would be an advantage. Some international travel will be involved.

The successful candidate will have excellent interpersonal and administrative abilities, be fluent in English and have first-class skills in both written and verbal communication. This post is available for three years and will be filled as soon as possible. Starting salary will up to 70,000 Euros (gross), dependent on the relevant skills, knowledge and experience that the post holder brings to the role.

Informal enquiries should be made to Dr Julie Hall,
Tel: +64 7 856 1709; Fax: +64 7 856 0151;
e-mail: j.hall@niwa.co.nz

Applications, to include a CV, and the names and contacts for three referees should be sent to:

Dr Julie Hall
NIWA
PO Box 11 115
Hamilton
New Zealand
or j.hall@niwa.co.nz
or Fax 64 7 856 0151

By June 23th, 2008.